



# GOVERNMENT COLLEGE OF ENGINEERING, AURANGABAD

(An autonomous Institute of Government of Maharashtra)

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Office of the Controller of Examination

GECA/CoE/Exam/Open House/ 20/2

Date: 08/02/2023

## Notice

All the students are hereby informed that the Open House for End Semester Examination JAN-FEB 2023 Second Year will be scheduled as given below


Sr. No.	Class	Date	Time	Venue
1	Second Year B.Tech All branches	13/02/2023	11am to 2:00 pm	Respective department

- While coming for open house students should not carry any Mobile Phone or Camera in the hall
- Students should not carry pen or pencil with them.
- Students must carry their Identity card with them.
- Students must report as per above schedule in time

There will be NoRechecking of Answer Sheets as per the Academic Council Decision.

Students should submit the grievances (if any) to Departmental Academic Appeals Board (DAAB) Committee after the verifying the answer sheet in Open House.

After open house completed grievances will not be considered.

  
Controller of Examinations  
Govt. College of Engineering  
Aurangabad - 431 005

For details refer the CBCS Rule 13.1 as attached.

### **COMMITTEES / FUNCTIONARIES:**

The following committees shall be constituted common for the various degree Programs:

#### ***Departmental Academic Appeals Board (DAAB):***

##### **Constitution:**

- |     |   |              |
|-----|---|--------------|
| (a) | Program Coordinator of the teaching/parent Dept.....                | Chairman     |
| (b) | Three faculty members   | ...Members   |
| (c) | One faculty from outside the Department<br>nominated by Principal   | ...Member    |
| (d) | Faculty Advisor(s) of the Class from where the<br>Appeal originates | ...Member(s) |

##### **Note:**

There shall be one DAAB for every department.

The Chairman may co-opt and/or invite more members.

Depending on the prevailing circumstances, a Senior faculty of the Department, nominated by the Principal, shall act as Chair person instead of Head of the Department.

If the concerned Co-ordinator is a member of DAAB then he/ she shall keep himself out of the Board during deliberations.

##### ***Functions:***

- i. To receive grievance/ complaints in writing from the students regarding anomaly in award of grades due to bias, victimization, erratic evaluation, etc. and redress the complaints.
- n. To interact with the concerned course Co-ordinator and the student separately before taking the decision.
- m. The decision of the DAAB will be based on simple majority.
- iv. The recommendations of the DAAB shall be communicated to the Dean (Academic) and Principal for further appropriate action if required.